



MELKSHAM WITHOUT PARISH COUNCIL

Clerk: Mrs Teresa Strange

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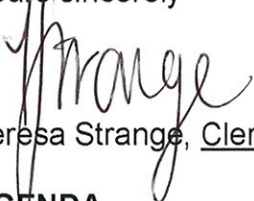
Web: www.melkshamwithout.co.uk

Monday 4th November 2019

Dear members

You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 11th November 2019, at 7.00pm at *** NEW MEETING VENUE: MELKSHAM TOWN FOOTBALL CLUB, OAKFIELDS, EASTERN WAY, MELKSHAM, SN12 7GU ***** to consider the agenda below.

Yours sincerely


Teresa Strange, Clerk

AGENDA

1. Welcome, Announcements & Housekeeping

- a) To note new meeting venue until January
- b) To note venue and new date for Annual Parish meeting
- c) To note additional council meetings and local community events
- d) To note advice regarding Purdah and the General Election
- e) To note result of Wiltshire Council Unitary By-election for Melksham Without South
- f) To note re-publication of "What to do in a flood" leaflet for Shaw & Whitley residents
- g) To receive **Apologies** and consider approval of reasons given.

2. Invited Guests:

- a) To present RHS It's Your Neighbourhood award to BRAG (Bowerhill Residents Action Group)
- b) Wiltshire Councillor Phil Alford (Melksham Without North) & Wiltshire Councillor Nick Holder (Melksham Without South)
- c) PCSO Maggie Ledbury

3. a) To receive Declarations of Interests

- b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered

4. To consider holding items in Committee due to confidential nature (14a)*

Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the

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following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted

5. Public Participation

6. To approve the **Minutes of the Full Council** meeting held on 21st October 2019

7. Planning:

- a) To approve the Minutes of the **Planning Committee** meeting held on 4th November
- b) To formally approve Planning Committee Recommendations

8. Highway & Streetscene:

- a) To approve the Minutes of the Highway & Streetscene Committee meeting held on 4th November
- b) To formally approve Highway & Streetscene Recommendations
- c) To consider police advice on parking issues outside of Bowerhill primary school

9. Community Governance Review

- a) To note Wiltshire Council Briefing Note 19-032 Community Governance Review
- b) To note Community Governance Review will commence from 1st November including Melksham Without, Melksham & Seend
- c) To note date for meeting with Wiltshire Council and agree attendees
- d) To consider arrangement of councillors per ward if Wiltshire Council uphold requests of parish council for Community Governance Review

10. Finance & Budget:

- a) To note **Income & Expenditure** reports for October 2019
- b) To agree two finance cllrs to authorise monthly payments for November
- c) To note Tax Base number advised for informing Precept setting 2020/21

11. Asset Management

- a) To note draft Minutes of Joint Shaw Hill Playing Field Improvement Project Working Party 1st November
- b) To consider next steps for Shaw Hill Playing Field Improvement Project
- c) To consider purchase of Survey Monkey subscription for consultations
- d) To consider which type of "We're Watching You" anti dog fouling stickers to purchase
- e) To consider request for bin for Beanacre Community Field
- f) To note update on Play Area repairs
- g) To note fire damage to Bus Shelter

12. To review Members Email policy

13. Community projects/partnership organisations:

- a) To note draft Minutes of CAWS CEG (Community Action: Whitley & Shaw) Community Emergency Group
- b) To receive feedback from Parliament Week Activities

- c) To receive feedback from Special Older Person's Area Board Meeting (22nd October)
- d) To consider request from resident for Intergenerational Newsletter for Melksham
- e) To consider Payphones Consultation by Wiltshire Council and adoption of 'phone boxes
- f) To consider request to support proposed Local Electricity Bill
- g) To note NALC communication of "Friends of the Earth" 20 actions parish and town councils can take on the climate and nature emergency

14. Complaint & Subject Access Request:

- a) To note complaint and current status
- b) To form a Complaints Committee

15. Staffing & Resources

- a) To note start date of new member of staff
- b) To note that parish council has completed its re-declaration of compliance with the Pensions Regulator
- c) To approve purchase of 2 x Windows 10 licences for Officers